

# NORTH YORKSHIRE POLICE, FIRE AND CRIME PANEL

20 July 2023

## Changes to the Panel Arrangements / Substitute Member Scheme

### **1.0 PURPOSE OF REPORT**

- 1.1 To highlight recent updates agreed by the Panel's constituent authorities to the Panel Arrangements, including provision for a Substitute Member scheme.

### **2.0 PANEL ARRANGEMENTS**

- 2.1 Following Local Government Reorganisation (LGR) in North Yorkshire on 1<sup>st</sup> April 2023, there were immediately some changes which needed to be made to the governance documentation and policies for the Panel, in particular to update details for North Yorkshire Council/Secretariat but also to ensure that the Panel Arrangements were brought up-to-date. See an updated version of the full Arrangements [on the NY Partnerships web site](#).
- 2.2 As part of updating the Arrangements, it was agreed by both constituent authorities that they would take this opportunity to introduce a Substitutes scheme for the Panel, to help provide for greater resilience around meeting attendance and in line with the practice of other council committees. As each of North Yorkshire Council and City of York Council have differing arrangements for agreeing substitute Members, specific guidance was agreed for the approach to be taken by each authority on the Panel, as outlined below. This guidance has been written into the updated Arrangements under section 4 (Membership). The Substitutes scheme specifically was agreed by each authority at their Annual Meetings in May 2023.
- 2.3 Substitutes Scheme for Panel Members – as written into the Panel Arrangements (May 2023)

*Each constituent Authority will agree its own arrangements for the appointment of Substitutes to the Panel. The proper officer of each constituent Authority shall have authority to give effect to those nominations.*

#### For North Yorkshire Council

*Political groups of North Yorkshire Council may nominate some or all their Members to be substitutes for appointed Members of the Police, Fire and Crime Panel.*

*Arrangements for any substitute Member shall be made by the Member for whom the substitution is being sought or if that Member is unavailable or it is not practical for them to do so then by their political group leader by giving*

*notice to the proper officer as soon as practicable before the meeting to which the substitution relates.*

*For City of York Council*

*In line with the Authority's Constitution, up to three named substitutes shall be allowed for each political Group. Independent Councillors may also be appointed to act as named substitutes for other Independent Councillors within this rule.*

*Where no named substitute is available a political group may instruct the Chief Operating Officer or the Monitoring Officer to replace for the duration of particular meeting, an existing Member with another substitute identified by the political group.*

*If a meeting which is attended by a substitute is adjourned, then the substitute will have the right to attend on the adjourned date in place of the original Member. If the substitute is unable to attend, then the original Member or another named substitute may attend.*

*General*

*In the event of notification not being provided/received before the start of the meeting then the substitute shall not be treated as a member of the Panel for the purposes of being able to speak or vote.*

*Substitute members will have all the powers and duties of any ordinary member of the committee but will not be able to exercise any special powers or duties exercisable by the person they are substituting.*

**3.0 FINANCIAL IMPLICATIONS**

3.1 There are no significant financial implications arising from this report.

**4.0 LEGAL IMPLICATIONS**

4.1 There are no significant legal implications arising from this report.

**5.0 EQUALITIES IMPLICATIONS**

5.1 There are no significant equalities implications arising from this report.

**6.0 CLIMATE CHANGE IMPLICATIONS**

6.1 There are no significant climate change implications arising from this report.

## **7.0 RECOMMENDATIONS**

- 7.1 That the Panel notes the information provided regarding changes to the Panel Arrangements including the introduction of a Substitute Member scheme.

### **BACKGROUND DOCUMENTS:**

None.

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11 July 2023

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